

SUN LAKES JEWISH CONGREGATION

Sun Lakes Jewish Congregation (SLJC) will conduct the Bar/Bat Mitzvah of (name)\_\_\_\_\_ on (date)\_\_\_\_\_ at (Time)\_\_\_\_\_

Individuals are to follow the established Bar/Bat Mitzvah procedures of the SLJC when making arrangements.

All fees are due 120 days in advance of the Service date.

**BAR/BAT MITZVAH PROCEDURES**

The following procedures and or responsibilities are outlined for conducting Bar/Bat Mitzvah Services and celebrations at the SLJC for members and/or Children and grandchildren of members:

1. The Chapel needs to be reserved for the date of the Bar/Bat Mitzvah on a Friday Eve, Saturday morning or Saturday evening. The person to contact is Susie Shapiro 480 883 7117 who will book the date into the Chapel calendar. The fee for the Chapel use is \$235.
2. If you require use of the Chapel Center facility (located adjacent to the Chapel), there is a fee of \$150. A \$100 damage refundable deposit is required. \_\_\_\_\_initial here if applicable
3. A sound technician is required to ensure that the sound system works properly. Fee is \$100. \_\_\_\_\_ Initial here if applicable
4. Security will be provided by the Arizona Rangers for a fee of \$100. \_\_\_\_\_ Initial here if applicable.
5. If you desire the services of the Congregation Cantor, separate arrangements must be made directly with Cantor Ronda Polesky 480 330 4575  
Fees to be agreed and payable directly to Cantor. \_\_\_\_\_ Initial here if applicable
6. To enhance the service, it is recommended that a musical accompanist (piano/organ) be present. This can be arranged by the Cantor. (Separate fee applies). \_\_\_\_\_ Initial here
7. Membership of a parent/grandparent is required.  
Name of Congregation member \_\_\_\_\_

8. Photography and video are not permitted during the Service.

If you wish to take pictures, arrangements should be made with the Rabbi and the Cantor. \_\_\_\_\_ Initial here.

9. Arrangements with the Rabbi are made separately and should be completed and agreed upon prior to completing this form. Payments for Rabbi's services to be made directly to Rabbi. \_\_\_\_\_ Initial here
10. A silk flower arrangement is provided at no cost. You may wish to supply your own live flowers at your expense. \_\_\_\_\_ Initial here

**SUMMARY OF FEE SCHEDULE check below if applies**

<i>Use of the Chapel</i>	<i>\$235 ( )</i>	
<i>Sound Technician</i>	<i>100 ( )</i>	
<i>Set up</i>	<i>50 ( )</i>	
<i>Chapel Center (optional)</i>	<i>150 ( )</i>	
<i>Security (optional)</i>	<i>100 ( )</i>	
<i>Deposit (refundable)</i>	<i><u>100 ( )</u></i>	
<i>Total</i>		<i>Total does incl Rabbi, Cantor And accompanist Fees</i>

**COMPLETE FORM AND SEND TO**

**SHELLY HENDEN 25025 S. RIBBONWOOD DRIVE SUN LAKES AZ 85248**

**CHECK MADE PAYABLE TO SUN LAKES JEWISH CONGREGATION**

**AMOUNT REMITTED \$ \_\_\_\_\_**